

No. Bei/Prop/871/05/2024
भारतीय राजदूतावास/Embassy of India
बेरुत/Beirut

Date : 06.06.2024

Notice Inviting Tender (NIT)

Painting of Chancery and Consular Buildings (exterior only)

Sealed Tenders are invited for painting of exterior of Chancery and Consular Buildings including boundary walls, all windows, railings and columns at the premises of the Embassy of India, Beirut. Sealed bids can be sent to Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O Box Nos. 113-5240. Tender documents may be downloaded from website www.indianembassybeirut.gov.in and e-publishing portal of Government of India at <https://eprocure.gov.in>

Head of Chancery
Embassy of India, Beirut, Lebanon



**Embassy of India
Beirut**

NOTICE INVITING TENDER

Painting of Chancery and Consular Buildings (exterior only)

(Embassy of India, Beirut, Lebanon)

Last date for Submission of bids

1st July, 2024 Up to 1630 hrs (Beirut Time)

Date of Opening of Bid (s)

2nd July, 2024 at 1630 hrs (Beirut Time)

No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut
P.O.Box Nos. 113-5240, Beirut (Lebanon)

Tel:- 00-961-1-735922, 738418, 741270

Invitation for Bids

Introduction and Issuer:

Embassy of India in Beirut invites bids from reputed agencies based in Lebanon with experience in painting work for the painting of Chancery and Consular Buildings (exterior only) including boundary walls, all windows, railings and columns at the premises of the Embassy of India, Beirut as mentioned under the scope of work.

1. Scope of Work:

- 1.1 Site Visit and examination of works:** The bidder is advised to visit and inspect the site of work and its surroundings on its own responsibility and obtain all information that may be necessary for preparation of the bid and entering into a contract for painting work. All costs in this respect shall have to be borne by the bidder. If a bidder does not visit the site, it shall be assumed that the bidder has undertaken a visit to the Embassy and is aware of its operational conditions prior to submission of bid documents.
- 1.2 Removing old paint by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete and its disposal.
- 1.3 Providing and applying white cement/putty of average thickness of 1 mm of approved brand and manufacturer and cover the wall surface to prepare the surface smooth for painting.
- 1.4 Minor repairs (like repairing broken edges of walls, plinth protection, filling up of small holes and repair of all windows etc. with POP/wall care putty will be carried out by agencies before starting painting work at no extra cost.
- 1.5 Painting of Chancery and Consular Buildings (exterior only), boundary walls and painting of all windows, railings and columns at the premises of the Embassy of India, Beirut

2. Eligibility criteria for bidders:

- 2.1 The company should be in operation for more than three years.
- 2.2 The company should not be black listed by Embassy of India or any agency/entity of Government of India or State governments in India.
- 2.3 One company may only submit one proposal. If a company submits more than one proposal, such proposals shall be disqualified.
- 2.4 The company has to furnish a Bid Security Declaration [**Annexure-IV**] to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before deadline specified in the request for bid document, the company will be suspended for a period of two (2) years.

3. Submission of Bids:

- 3.1 Bids should be in English language. The offer in the financial bid should be written in English and price should be written in both figures and words. The relevant supporting documents must be enclosed.
- 3.2 Tenders should be submitted in **two** parts, (i) **Technical Bid** & (ii) **Financial Bid**. **Envelope of Technical bid should contain duly signed and stamped Annexure -I and II. Envelope of Financial bid should contain duly signed and stamped Annexure -III and Annexure-IV.** Envelope of Technical Bid should be superscribed as “Technical Bid–Tender for painting of Chancery and Consular Building” and envelope of Financial Bid should be superscribed as “Financial Bid - Tender for painting of Chancery and Consular Building”. Both envelopes should be superscripted at the bottom left corner with Full name, Postal address, fax, email, telephone number of the bidder.

- 3.3 The sealed quotation shall be submitted to the **Head of Chancery, Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O.Box Nos. 113-5240.**
- 3.4 The bids may be submitted by hand in person or by courier. Tenders by “Fax/email” shall **not** be accepted.
- 3.5 Tenders received after the closing date and time as prescribed in the tender notice shall **NOT** be accepted under any circumstances.
- 3.6 The bid(s) will be opened on 2nd July, 2024 at 1630 the **Embassy of India Beirut.**
- 3.7 For site visit please contact **Mr. Jitendra Kumar, Property Assistant, Phone 0961-76968339, Email- adm2.beirut@mea.gov.in**

4. **Selection Procedure:**

Bids will be opened by a Constituted Committee which will screen them for eligibility as per the eligibility criteria enumerated at point 2 above. After due evaluation of the bids, the Embassy will award the contract to the lowest evaluated responsive bidder(s) for individual item(s).

5. **Validity of Bids:**

- 5.1 The bids and quoted rates must be valid for a period of **90 days** from the date of opening the bids. The overall offer for the assignment and tenderer quoted shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
- 5.2 In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

6. **Period of work:**

The painting work should be completed within a time bound manner from the date of finalizing the order. All the aspects of safety and security during the painting work shall be the exclusive responsibility of the company. The financial bid should be inclusive of the cost of removal of old materials, cost of paint and other materials, its transportation and all types of labour charges.

7. **Technical and Financial Bid:**

The rates should be quoted in USD (\$) inclusive of all the essential charges in the prescribed format (**Annexure - III**) with complete description.

8. **Payment Terms:**

- I- Advance/down payment :- up to 30% of quoted price after starting of the work.
- II- Final payment:- remaining 70% payment shall be released against bill/invoice only after completion of work.

9. **Liquidated Damages:**

Embassy of India, Beirut reserves the right to levy penalty of @ 0.5% of contract value per week of delay beyond the scheduled date of completion of project subject to maximum penalty of 10% of the order value.

10. **Special Condition of Contract:**

- 10.1 **Jurisdiction:** The disputes, legal matters, court matters, if any shall be subject to jurisdiction as defined by Indian legal system only;

- 10.2 Arbitration:** All disputes of any kind arising out of service shall be referred by either party after issuance of 30 days of notice in writing to the other party clearly bringing out the nature of dispute to a single arbitrator acceptable to both parties;
- 10.3 Force Majeure:** Any shortfall in service or failure in fulfillment of obligations under contract due to *force majeure* like natural disasters of the nature of earthquake, floods, storm or man-made ones like war, civil strife shall be looked into in consideration of those extenuating circumstances by either side;
- 10.4 Embassy of India Beirut** reserves the right to reject or accept any or all of the bids without assigning any reasons.

PROFORMA TO BE FILLED UP AND SUBMITTED IN THE BID

1.	Name of the Bidder Company	
2.	Address of the Bidder Company	
3.	Contact details of the Bidding Company contact person (Name, designation, address, mobile no. & email)	
4.	Name of the Proprietor/Partners/Directors of the Company	
5.	Company's bank details- Name, address and Current Account number	
6.	Period of Bid validity	90 days
7.	Estimated time to be taken for completion of the above mentioned Scope of Work	
8.	Any other information	

(Signature of the authorized signatory)

Dated _____

Name and address of the Agency/Company _____

Seal of the firm

TECHNICAL BID

Sr. N.	Item of work as per scope of work of Tender Notice	Remarks
1.	Removing old paint by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches, holes etc. and its disposal.	Please specify the area after proper measurement
2.	Providing and applying white cement/ putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth.	
3.	Minor repairs (like repairing broken edges of walls, plinth protection, filling up of small holes etc.) with POP/wall care putty will be carried out by company before starting painting work at no extra cost.	
4.	Quality/Type of color and material	All painting material to be used should be approved/Premium/first quality or as decided by the Embassy.
5.	Color and material sample	The small sample of color and material is to be provided with the bid for evaluation.
6.	Any other information if any	

Declaration

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case of non-submission of required documents, the bid shall stand rejected. No other charges would be payable by the Embassy.

(Signature of the authorized signatory)

Dated_____

Name and address of the Agency/Company_____

Seal of the firm

FINANCIAL BID

Sr.N.	Item of work as per scope of work of Tender Notice	Qty (Sq. Mtr)	Amount quoted in (USD)
1.	Removal of old panting		
2.	Cleaning of old paint material and its disposal.		
3.	Cost of paint		
4.	Cost of white cement/POP/putty		
5.	Labour cost for painting work including repair work if any		
6.	Sub Total		
7.	VAT/TAX		
8.	Total Cost		

Declaration

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case of non-submission of required documents, the bid shall stand rejected. No other charges would be payable by the Embassy.

(Signature of the authorized signatory)

Dated _____

Name and address of the Agency/Company _____

Seal of the firm

BID-SECURING DECLARATION

***Invitation to Bid/Request for Expression of Interest No.:-
BEI/PROP/871/05/2024 dated 6th June, 2024 for Painting of Chancery and
Consular Buildings (exterioronly)***

To,

The Embassy of India, Beirut

239, Ibrahim Abed Al Aal Street, Hamra,

Ras Beirut, P.O. Box No- 113-5240, Beirut, Lebanon

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any future contract with the Embassy of India, Beirut for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Clause 9 (Liquidated Damages) of the Tender Document, if I/we have committed any of the following actions:
 - (I) If I/we withdraw or modify our Bid during the period of validity.
 - (II) If I/we fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Tender Documents after having been notified of your acceptance of our Bid during the period of Bid validity .

(Signature of the authorized signatory)

Dated _____

Name and address of the Agency/Company _____

Seal of the firm